Setting up multiple stations that use the same database

Please select the Store ID and Station ID of this computer.

1001 : Retail Checkout w/CRE

01
02
03

Station Role:

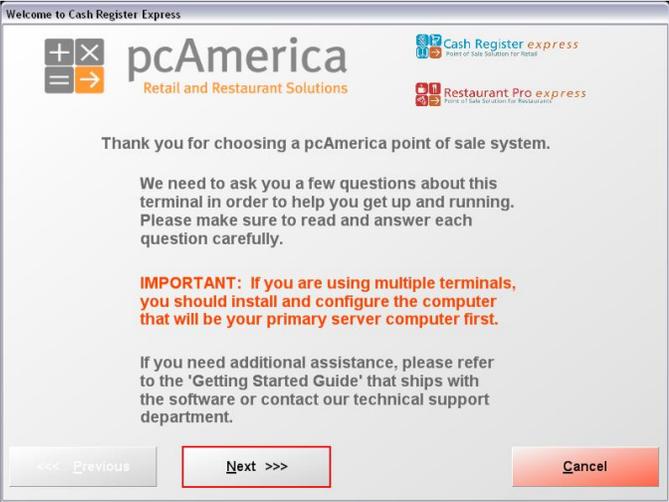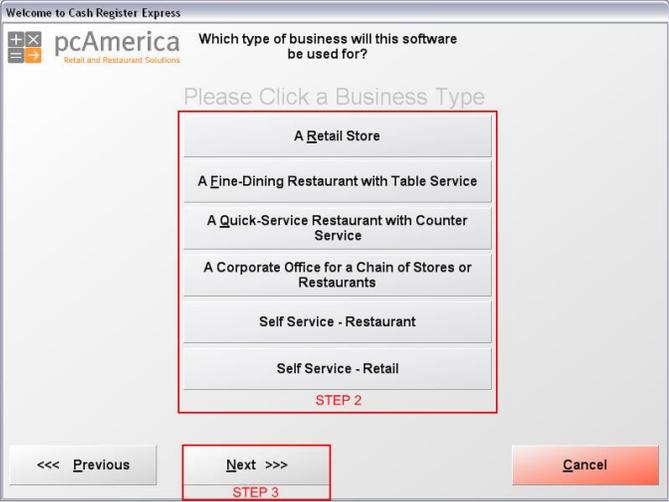Standard

Create New Station

Done

Cancel

**Selected Store ID:** 1001   **Selected Station ID:** 01

Your business may require the use of multiple stations. CRE/RPE can be installed on multiple computers that all use the same database and thus share your data. This document provides step-by-step instructions for setting this up.

Install CRE/RPE and the latest patch, on all computers. All computers **MUST** be running the same version and build of the software. To check the version on each station select **File** (at the login screen) then select **About**. The CRE Database Version number must match on each station.

Configuring a server

On the computer you will be using as your server (the computer on which the database is located), start CRE/RPE and follow these steps.

	1. If this is the first time opening the software select **Next**. **Note**: If the server station has already been used, open the software and while at the login screen, select **File** and then select, **Select Database**. Enter the provided credentials and continue to **Step 4**.
	2. Specify how you will be using the software by making the appropriate selection. 3. Select **Next**.
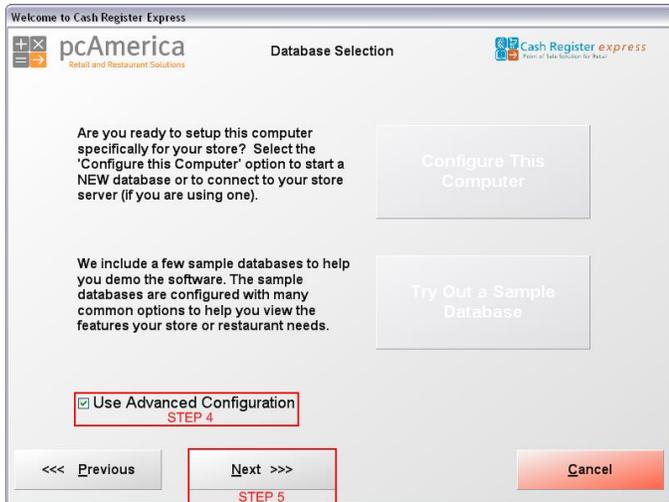
4. Check **Use Advanced Configuration**.
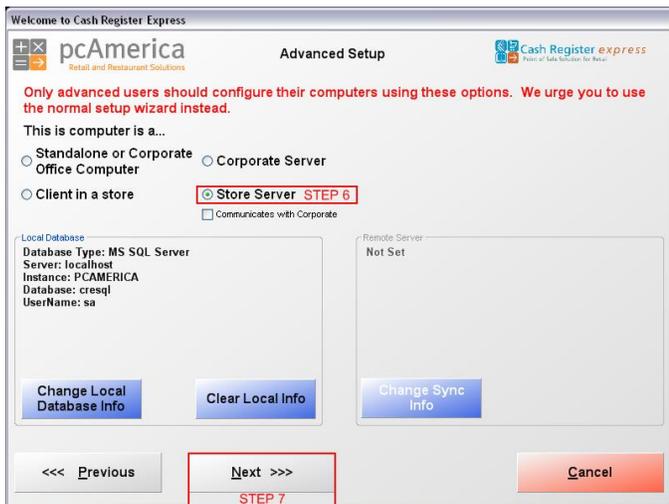
5. Select **Next**.

6. Select **Store Server**.

7. Select **Next**.
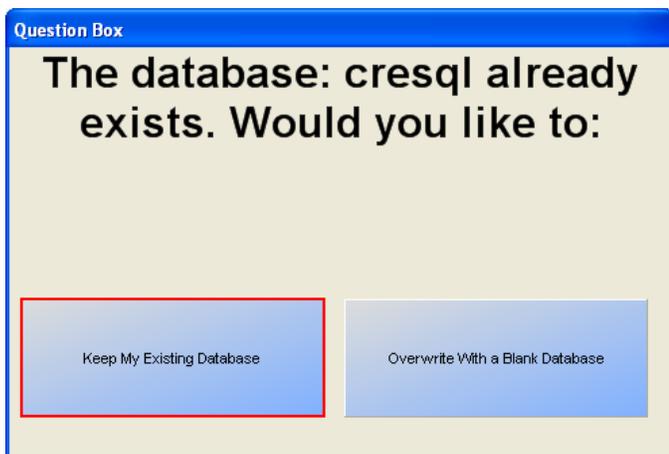
8. Select **Keep My Existing Database**.

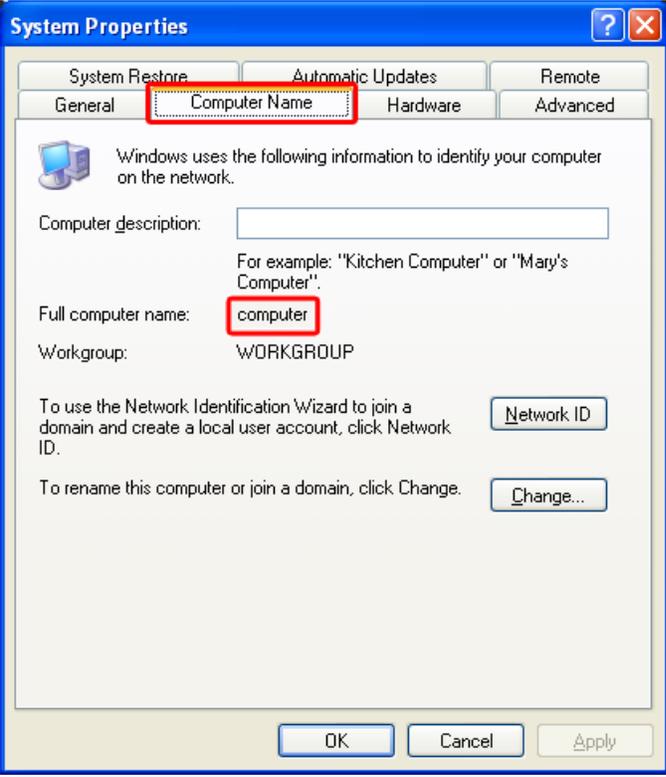|	9. Select the **Store ID** of server.
	10. Select the **Station ID** of the server. 11. Then select the **Station Role**: **Standard** – This is the most commonly used station role. This station role will act as a normal cash register so that transactions can be performed. **DriveThru** – This role is used where a Drive Thru will be used. For more information please see: • **http://faq.pcamerica.com/file-lockers/pdf-locker/DriveThru.pdf** **MobileDevice** – This role is used to configure printer settings for a mobile device. 12. Select **Done**.
	13. Select **Begin!**

Determining Computer Name of the server

All stations should be connected to the same network.

Each computer (on the same network) will have a unique Computer Name. As we will be connecting to the Server, that computer name must be determined. On the server, follow these steps:
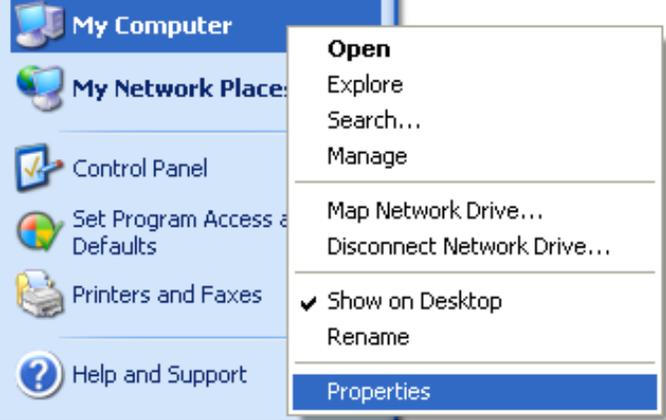
	1. Select **start**.
	2. Right-Click **My Computer** then, select **Properties**.
	3. Select the **Computer Name** tab then copy down the **Full computer name**.

Determining Computer Name of the server For Windows 8.1

The first section is finding your computer name from the Start Screen, the second is for finding it from File Explorer

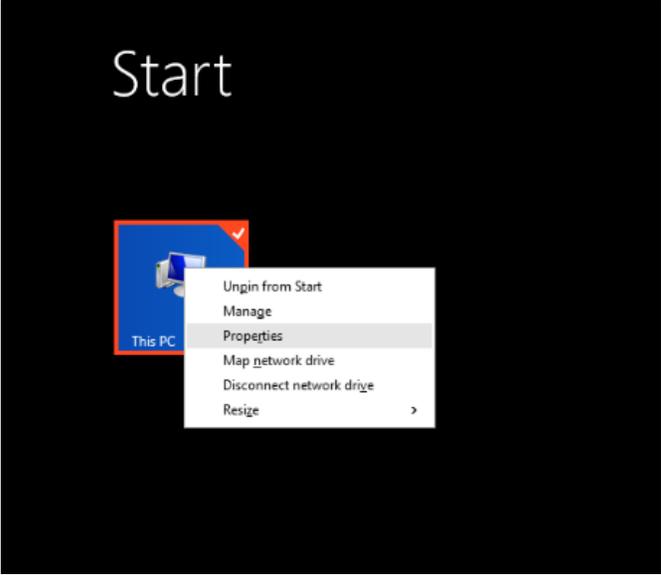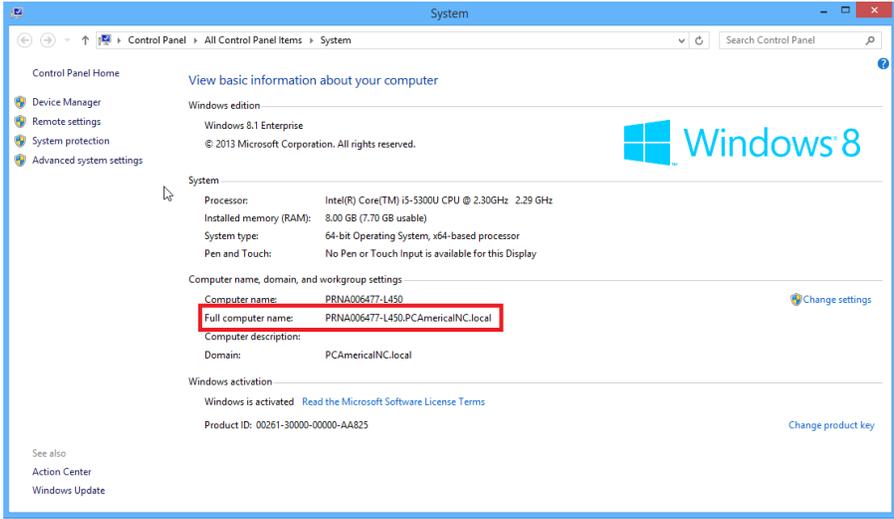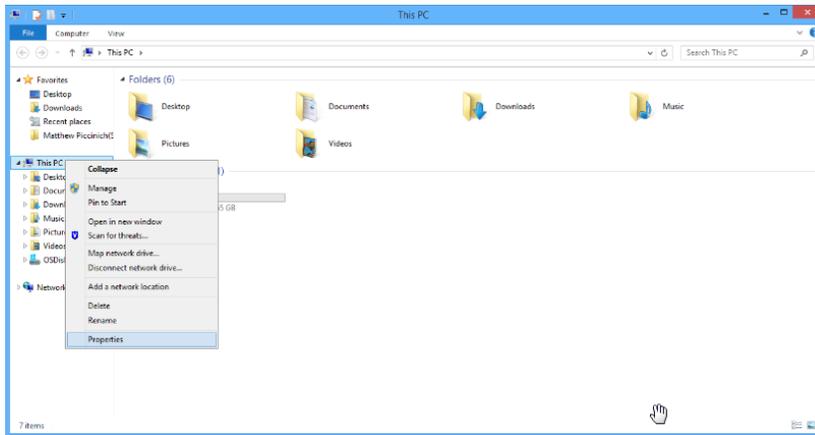All stations should be connected to the same network. Each computer (on the same network) will have a unique Computer Name. As we will be connecting to the Server, that computer name must be determined. On the server, follow these steps:

	4. Select **start**.
	5. Right-Click **This PC** then, select **Properties**.
	6. Select the **Computer Name** tab then copy down the **Full computer name**.

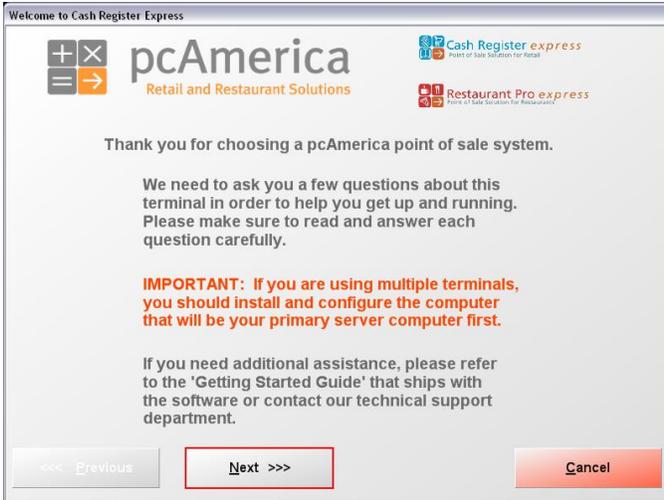|	
	7. Click **File Explorer.**
	8. **Right**-Click **This PC** then, select **Properties**.
	9. Select the Computer Name tab then copy down the **Full computer name**.
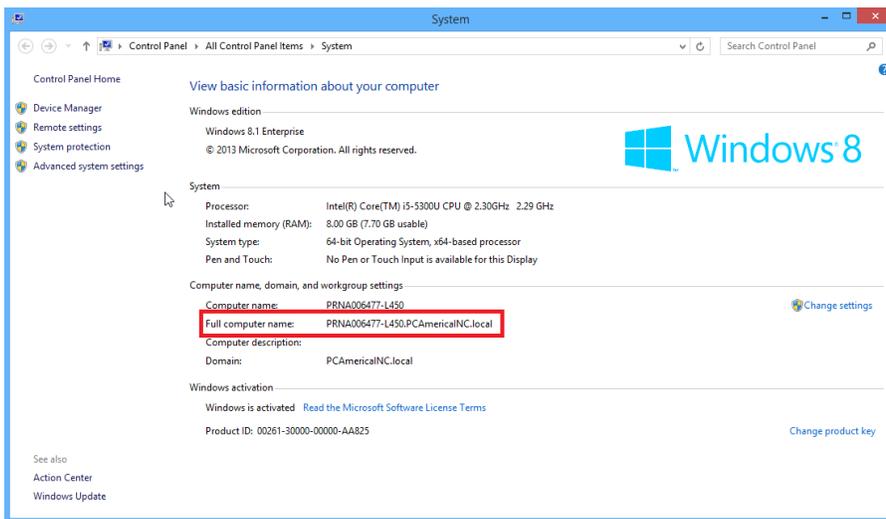
Configuring clients

On the other stations, follow these steps:
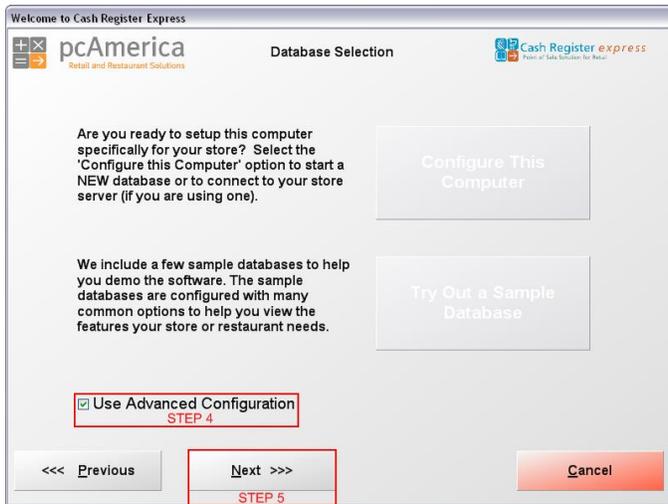
	1. Select **Next**. **Note**: If the client station has already been used or setup, open the software and while at the login screen, select **File** and then choose, **Select Database**. Enter the provided credentials and continue to **Step 4**.
	2. Select the same business type of the server. 3. Select **Next**.
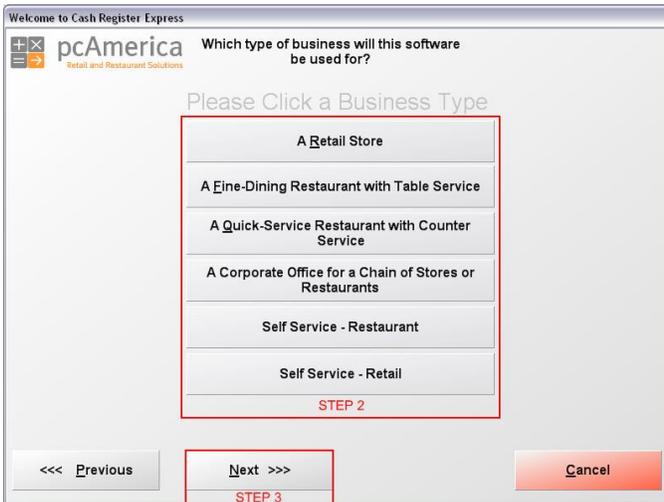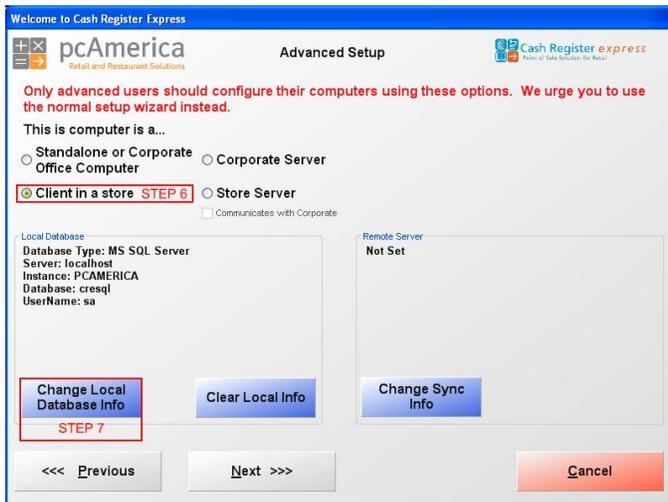
	4. Check **Use Advanced Configuration**. 5. Select **Next**.
	6. Select **Client in a store**. 7. Select **Change Local Database Info**.
	8. Provide the **Computer Name** of the server (determined in step 3 of the previous section). 9. Select **Test My Login Info**.

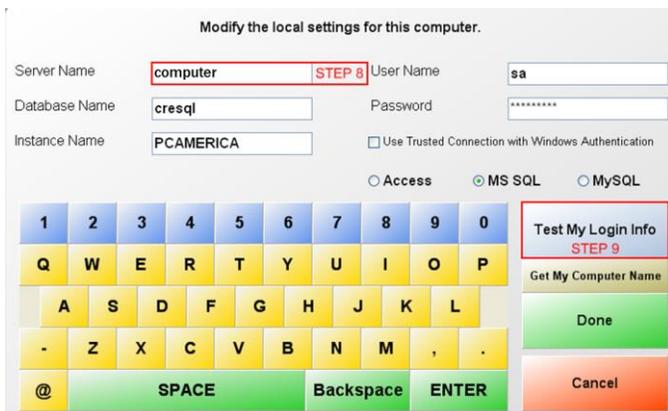|	
	10. If the station is able to connect to the server's database, you will be notified of this success. If it is unable to connect (connection failed), verify the server name, database name and Instance name (with credentials) are all the same. Be sure to also check that all stations are connected to the same network.
	11. Select **Next**.
	12. Select **Keep My Existing Database**.
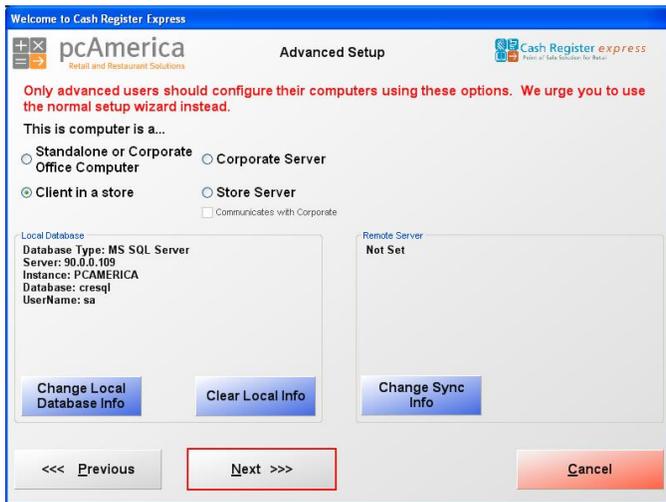
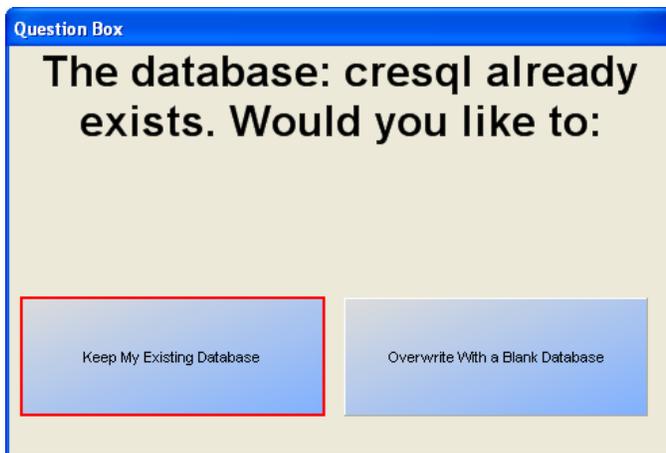|	
Please select the Store ID and Station ID of this computer. 1001 : Retail Checkout w/CRE 01 02 03 Station Role: Standard Create New Station Done Cancel Selected Store ID: 1001 Selected Station ID: 02	13. Select the store ID that was chosen on the server. 14. If the other station id's exist then skip to step 16 of this section. If the other station id's do not exist, select **Create New Station**.
Enter a New Station ID (ex. 01, 02, 99, etc.) Cancel 02 ◄ Backspace 1 2 3 4 5 6 7 8 9 0 - Q W E R T Y U I O P A S D F G H J K L : Z X C V B N M , . / Shift SPACE ENTER	15. Enter a station ID that is not already being used and select **ENTER**.
Please select the Store ID and Station ID of this computer. 1001 : Retail Checkout w/CRE 01 02 03 Station Role: Standard Create New Station Done Cancel Selected Store ID: 1001 Selected Station ID: 02	16. Select the station id for this station then, select the **Station Role**. 17. Select **Done**. **Note**: You will want to make sure you are selecting another station ID then that which the server station is already using. In most cases this will be the station that was just created.
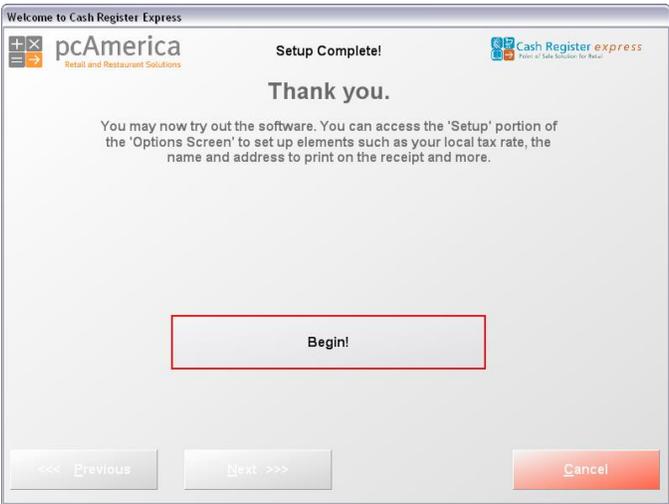
18. Select **Begin!**

Verifying that the same database is being used by all stations

To verify that all stations are using the same database, add an item to inventory on one of the stations and verify its creation on all other stations.

Repeat this process on all other stations that you would like to add to the store.